



Application Form

Driver/General Operative Band 2 (Rural)

2 positions at Hydrometric Section, Mallow

and

Establishment of a Panel for certain future sanctioned positions in Hydrometric Section, Mallow

Competition Reference: 20160054

Closing Date: 30th November 2016

Application Form

Please complete this application form accurately, giving as many relevant details as possible of your skills and experience. A short-list of candidates, to be invited for competitive interview, may be prepared on the basis of information furnished on this form.

This form must be printed out, signed, dated and returned by the closing date to the address given at the end of the form. The Office of Public Works is unable to accept forms returned as email attachments without a signature.

Title: _____ **Home Address:** _____

Forename: _____

Surname: _____ **Home Number:** _____

email Address: _____ **Mobile Number:** _____

1. Essential Eligibility Requirements (tick as appropriate)

Do you hold a current Safe Pass Card	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Expiry date _____
Do you have a minimum of two years experience in construction activities?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Do you hold a current clean driving licence, category BE?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Expiry date _____
Note: copy of both sides must be submitted with application. Original must be presented at interview.					

2. Employment Record - Please begin with your most recent employment and describe the main duties and responsibilities of your post. Please expand, as appropriate, on specific areas of responsibility. This can include details of relevant experience, achievements or expertise that you feel demonstrate your ability to meet the challenges of the advertised post.

2.1 Employer 1

Name: _____

Address: _____

Job Title: _____ **From:** _____ **To:** _____

2.1 (continued)

Details of duties, responsibilities, etc.

2.1 Employer 2

Name: _____

Address: _____

Job Title: _____

From: _____

To: _____

Details of duties, responsibilities, etc.

2.2 Please provide any other relevant experience you have of (i) general operative duties and detail your experience in construction activities (including operation of machinery) and please provide details of (ii) driving duties and (iii) experience of working in or near water.

(i) General Operative duties.

(ii) Driving duties.

(iii) Work experience in or near water.

3. Please provide details of educational attainments, courses and other qualifications relevant to the advertised post.

4. Declaration and Signature

I hereby declare that the information furnished in this application is accurate. I give my permission for enquiries to be made, as appropriate, to establish such matters as qualifications, experience and character and for the release by other people or organisations of such information as may be necessary to the Office of Public Works for that purpose.

Signature of Applicant: _____

Date: _____

Notes for Candidates:

- Before you return this application form to Industrial Personnel Division, please ensure that you have completed all sections.
- Please provide a copy of both sides of your Driving Licence (minimum Category BE).
- Please do not forward a curriculum vitae or any other certificates with this application as they will not be taken into consideration in any short-listing process.
- Misstatements or canvassing will render an applicant liable to disqualification.
- The personal data supplied by you on this application form will be used only for the purpose of this competition. Information held is subject to the rights and obligations set out in the Data Protection Acts, 1988 & 2003.
- **Please return your completed and signed application to: Mr. Philip Earley, Industrial Personnel Division, OPW Head Office, Jonathan Swift Street, Trim, Co Meath, to be received not later than 5:30pm on Wednesday 30th November, 2016.**

The OPW will not be liable for any costs incurred in applying for and/or attending an interview

The Office of Public Works is committed to a policy of equal opportunity.

Please note that canvassing will disqualify.